



Garrett Hospitality Pty Ltd
Hotel Rottnest
1 Bedford Avenue
Rottnest Island WA 6161

Management Brigade - Duty Manager (Full-time)

An exciting opportunity exists for a motivated and exceptional F&B Duty Manager to take on this key role, as we embark on our exciting new summer resort journey.

We are looking for an enthusiastic, motivated individual, who we anticipate will have worked in a similar venue or hotel based role within the hospitality industry. You will be a team player, have excellent communication skills and attention to detail. You desire an environment that delivers outstanding quality and a professional working environment that puts the guest first.

If you have a proven background as a duty manager or venue assistant manager within organisations like (*Merivale Group, Colonial Leisure Group, Crown, Star City*) we would welcome your application.

You will deliver the end to end experience working alongside our Culinary and Service teams to produce exceptional and highly memorable experiences for our guests. We are ready to push boundaries in our culinary offering, and celebrate everything food & beverage, preparing and presenting in new ways. F&B should delight, and surprise and our activation's will do just that. You will be inspired to be the best with support and guidance from the some of the industry's best.

Hotel Rottnest has entered an exciting new era with commencement of the Hotel Rottnest Resort development. Phase 1 includes 80 luxury hotel rooms, expansive BQTs spaces and F&B facilities. The BQTs facility is scheduled for completion in November 2019 and phase 1 ready to welcome guests from September 2020.

We are an iconic W.A venue that sits on the shores of Thomson's bay affording plenty of space to socialise dine and enjoy an expansive food and beverage offering. We strive to provide a social environment that celebrates the unique nature of island getaways and forge lasting memories. Already one of the most iconic islands in Australia, Rottnest is the jewel in the crown for WA tourism and the current go to for Tourism Australia international marketing campaigns. The rise to fame of our friendly quokkas and the social media hype surrounding the #quokkaselfie has firmly cemented Rottnest Island in the hearts of visitors who come to explore this A-class Reserve and its 62 stunning beaches.

With over 750,000 thousand visitors per year and growing at a remarkable rate this will become the hot ticket for hospitality professionals looking to make their mark in our industry.

Essential attributes:

- Coordinating the activity of the F&B staff – Up to 80 staff on shift in peak season including the concert series, where staff numbers grow to +120
- Manage the daily F&B operations of the hotel

- Development and training of staff
- Maintaining high standards of service
- Opening and/or closing of the Venue
- Maintaining presentation and cleanliness
- Set up and implementation of concerts and large event operations
- Processing & reconciling POS, ATM's, EFT terminals and complete end of day financial reporting
- Attending management briefings and meetings
- Leading by example and loving the business
- H&L Knowledge is highly regarded

To be considered for this position it is essential that you have the following skills:

- Be able to work in a high volume, high pressure environment
- The ability to keep a calm presence in stressful situations
- Have a passion for delivering the highest level of customer satisfaction
- Work well with a seasonal team
- Have strong leadership skills
- Ability to live and work on an Island - "this will be your home"
- Excellent communication and interpersonal skills
- Strong time management
- Multi-Tasking
- Flexible approach to work hours with weekend and evening availability across a 7 day business operation
- Valid un-restricted approved managers certification

To be successful in this position you must have experience as a F&B Duty Manager and have unlimited Australian work rights. You would be looking for a significant opportunity to showcase your skills and creativity in a fast-paced environment. This is a sort after opportunity, so if you think this sounds like you, we welcome your application.

We value a work life balance shaped around the requirements of this busy operation. Balance will come from participating in the island with over 50km of walking trails and activities like our golf course, swimming at one of the 62 bays, fishing, surfing, diving or even the occasional skydive. There are multiple Food and Beverage outlets on the island with a supermarket and a diverse residential community that expands & contracts with the seasons.

It ramps up for summer and brings tones of fun and new experiences as numerous people join us to deliver our vision. With such a big team comes a great energy and new friendships are forged. Are you looking to get away from the hustle and bustle of city life, and want to experience this lifestyle on your doorstep?

The role is live on, in shared management housing so you will need to be prepared to make this your home!

If you have valid work rights, we would love to hear from you. Please send your Resume and Cover Letter marked for the attention of the **Kirstie Toovey – Hotel Rottnest Human Resource Manager**

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