



Hotel Rottnest

Events with a Difference



Hotel Rottnest
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Whatever event that you are hosting; All day seminar, private or corporate luncheon, social event, end of year celebration, themed dinner, BBQ lunch, incentive event or cocktail party, Hotel Rottnest is the ideal location.

- Stunning ocean views reaching out all the way to Perth City skyline
- Spacious hotel accommodation
- “events with a difference” with endless locations in and around the island
- Flexible catering packages
- Dedicated events team to cater to your every need

Hotel Rottnest overlooks the famous Thomson Bay and the Rottnest Island Jetty bringing an abundance of sea breezes and natural light to all of our venues. Feel the sand between your toes and the sun on your face as your event is taken care of from our experienced and dedicated staff.

With the idyllic seaside location and Rottnest Island to explore, feel confident to leave the planning of your next event to our team of professionals who will organise day activities that will be sure to impress, please ask our team at enquiry stage.

Or add an extra element to your workshop or conference with themed breaks or dinner under the stars; the ideas are only limitless by your imagination.



Accommodation

Hotel Rottnest offers 18 premier hotel accommodation rooms only meters from the sandy white beach of Thomson Bay. The flexibility of having either a queen bed or twin accommodation makes Hotel Rottnest the ideal location for your next residential conference.

Special accommodation rates and packages are available to all function delegates, subject to availability.

Apartment Features and guest services

Courtyard Room

Our Courtyard Rooms all open to a central courtyard equipped with tables and chairs and perfect for that morning coffee or evening wind down.

- Queen Bed or Twin King Singles
- Reverse-cycle Air-conditioning
- Wall-mounted LCD TV
- 9 Digital Channels & 2 Free Movie Channels
- Tea, Coffee & Toaster Facilities
- Bar Fridge
- Ensuite Bathroom
- Inter-connecting Rooms Available

* Courtyard rooms do not have views of Thompson's Bay

Bayside Room

Our Bayside Rooms all open to private courtyards with unrestricted views across Thomson Bay back to the mainland that has been left behind.

Like the courtyard rooms, they also access a central courtyard, perfect for picnic lunch, or just a relaxed coffee with the morning paper.

- Queen Bed
- Reverse-cycle Air-conditioning
- Wall-mounted LCD TV
- 9 Digital Channels & 2 Free Movie Channels
- Tea, Coffee & Toaster Facilities
- Bar Fridge
- Ensuite Bathroom
- Private Courtyard Overlooking Thomson Bay

*Inter-connecting Rooms Available



Transfers

Let the team at Hotel Rottnest book your transfers to the Island for you. Be it via the comfort of the ferry, the exhilaration of the mega blast, the height of the clouds in a charter plane or the luxury of a cruise on a private vessel, the adventures and ideas are endless. The events team will make your event organisation a breeze by doing all of the hard work for you and bundling the packages together to create a seamless and relaxing event.

Hotel Rottnest is only a 25 min ferry ride from Fremantle. With luxurious vessels equipped with bars and flat screen TV's, Rottnest Express is the convenient way to travel to and from Rottnest Island. Departing from 2 locations in Fremantle and barrack St Jetty in Perth, make Rottnest Express the way to travel in style.

For those leaving from the Northern suburbs, Hillary's Boat Harbour hosts Rottnest Fast ferries leaving 3 times a day. Just a 40 min ride over to Rottnest Island, this is a convenient way to travel to the island if getting to Fremantle is too far.

For the thrill seekers, try the mega blast. Strap yourself in for the most exhilarating thrill ride to Rotto - not for the faint hearted!

To impress, why not organise a charter flight to the island. Treat your guests to a birds-eye view of Fremantle, Perth and the spectacular Rottnest island with its coral fringed beaches and sparkling water before setting down on the Islands very own air strip complete with transfers to Hotel Rottnest. With a maximum 7 passengers per flight this is the ultimate VIP way to travel, or to use as a "plug in" activity to your event.

For an event to remember, let our team organise a private tour for your guests on their very own private vessel to the Island. With lunch served on board and the chance to see whales, dolphins, sea lions and various marine life on the ride over, this really is the way to treat your very important clients and is guaranteed to impress.



Function Venues

Thomson Bay Marquee

Thomson Bay Marquee sits on the water's edge with outstanding ocean views and the feeling of pure seclusion. It is a fully functional marquee with paved floors, power, lighting and clear sides. With abundant room for pre-dinner drinks in various locations and access to breakout areas, Thomson bay marquee is the perfect location for an all-day seminar, presentation evening, celebration, luncheon or stand up event for those searching for a venue with a difference.

Bayview Bar

The Bayview bar is the ideal location for a cocktail party, sundowner or for that intimate dinner. With French doors opening to the sea breeze of the bay, an undercover patio outside and a private inbuilt bar, the Bayside bar can be used as a private area or as a breakout room for the Thomson Bay marquee.

The Boardroom

The Boardroom is set inside the Bayview Bar and has French doors that open onto the outside undercover patio. This room is the perfect location for an intimate dinner or lunch, board meeting, conference or training day.

Paddy's Bar at the Governor's Residence

Paddy's Bar is situated directly underneath the newly refurbished governor's residence and is luxuriously appointed with chesterfield lounges, lavish softwood tables and fireplace in the lounge area. With its own exclusive cocktail bar, paddy's is the perfect place for private dinners, business meetings, intimate cocktail parties and long lunches.



Capacity Chart & Venue Configurations

Venue	Ushape	Theatre	Cabaret	Classroom	Boardroom	Cocktail	Dinner	Dimensions	Venue Hire (\$)
Thomson Marquee	70	250	140	160	-	300	200	10m x 20m 200 sqm	1,500
Bayview Bar	20	40	-	24	20	100	20	7m x 7m 60 sqm	750
The Boardroom	20	50	20	34	20	50	20	7m x 7m 39 sqm	350
Paddy's Bar	18	30	15	18	20	60	20	6m x 8m 56 sqm	850

- The above is as a guide only. Please contact our events team to discuss your individual needs.
- Booking restrictions and block out dates/days/times apply. Available on request at time of enquiry.
- Minimum guest numbers may apply during peak periods.
- For full terms and conditions, please refer to page

Audio Visual Equipment

Due to the location of the business, please enquire about the costs of all audio visual equipment during the initial stages.

All quotes can be itemised and arranged to suit the individual needs of the event and individuals.



Host an event with a difference

Surprise your delegates and guests with a day full of adventure, motivation, team building, rejuvenation, relaxation or adrenalin by creating an event with a difference at Hotel Rottnest. With endless locations and activities on the Island, let our dedicated events team organise a corporate conference, family fun day, office team builder or secretaries retreat and leave your guests with a memory that they won't soon forget. Speak to the team for a personalised quote from the below activities or have them create a day to suit your budgets, needs or business requirements.

Corporate Golf Day

Reward the team by treating them to a round of golf on the famous Rottnest Island Golf Course. Suitable for beginners to the advanced, let our events team organise a fun filled day out with just a little bit of healthy competition. For that extra touch, why not have our team of professionals organise personalised golf packs with matching company logos for your teams. Hotel Rottnest can also organise takeaway lunch and picnic packs for your teams to take with them.

Rottnest Adventure

Send your staff packing for a Rottnest Adventure that they won't soon forget. Let our events team organise the day for you from bike hire, to snorkelling equipment and lunches to go, this really is the only way to experience Rotto. With our branded pack filled with all the essentials for a day on the island, the Rottnest Adventure is the perfect plug in activity to a conference or workshop.

Yoga by the Bay

Rejuvenate your team with an early morning or late afternoon yoga session on the white sandy beach of Thomsons bay. Get the blood pumping with a fun workout that is designed to relieve the stress and anxiety often found in a hectic workplace. From 15-50 people with beginners in mind, your group will enjoy a corporate yoga class involving all of the elements of yoga including meditation and relaxation.



The Ultimate Rottnest Experience

Treat your guests to an experience they won't forget with an exclusive Charter to Rottnest Island. Experience all the wonder that Rotto has to offer on the newly refurbished Ocean Spirit II, a vessel of supreme quality with highly trained professional crew delivering the very best standards of service and customer care.

Leaving from either Fremantle or Perth, Oceanic cruises can take you on a straight charter or for a cruise around Rottnest Island to experience the impressive array of marine life, spectacular white sandy bays and the crystal clear waters surrounding Rottnest Island. With snorkelling equipment on board and a supply of beach volleyball and cricket, Oceanic Cruises has it all to make your day one not to forget.

Hotel Rottnest is the only place to enjoy lunch, a sundowner or a bbq dinner after your time on boat the vessel. The Thomsons Bay marquee sits on the bay with unobstructed views out to the Perth city skyline, it is the perfect way to experience the charm of Rottnest Island and completes the Ultimate Rottnest Island Experience.

Sit back, relax and enjoy the service and local produce that Hotel Rottnest has to offer. With a discounted package on food and beverage and a view that will leave you breathless, Hotel Rottnest is the perfect accompaniment to your charter experience.

The Ultimate Charter experience starts from \$6000 for your exclusive charter to Rottnest Island Hotel Rottnest offers lunch or dinner packages starting from \$90 pp including a 2 hour beverage package.



Morning & afternoon tea breaks

- prices are per person

Percolated coffee & tea	\$5
With cookies	\$7
Continuous percolated coffee & tea	
8 hours	\$14
4 hours	\$8
Tea Breaks	\$8.5 for one choice of either sweet or savoury \$5 per additional choice

Percolated coffee & tea with a choice of one of the following:

Sweet tooth

Gourmet muffins
Buttermilk scones, jam & cream
Lemon & coconut slice
Danish pastries
Petit French pastries
Lamingtons
Fresh tropical fruit skewers, mango drizzle

Something savoury

Savoury muffins
Gourmet sausage rolls
Mini quiches
Ham & cheese croissants
Spinach & ricotta filo pastries
Finger sandwiches
Goat's cheese & semi dried tomato tartlets

Something Extra Special

Why not tantalise your taste buds with a themed break? Choose one of our themed breaks below or use your imagination to create one of your own.

Chocolate obsession	\$22	Island surprise	\$25
Chocolate milk		Fruit mocktails	
Lamingtons		Mini strawberry & passionfruit pavlovas	
Rocky road		Lychee, watermelon & mint salad	
Seasonal fruit skewers, chocolate drizzle		Coconut & lemon slice	
Percolated coffee & tea		Percolated coffee & tea	



Lunch

Choose to have lunch in your conference room, the Hotel Rottnest Bar & Bistro, on the grass or by the bay, the locations are endless. The below lunches have been created to compliment any conference, meeting or event but can be designed around your own needs. Choose from the list below or ask the events team to create a special lunch just for you.

Working Lunches

Deli sandwiches \$24

Assorted breads, wraps, baby Turkish rolls & Danish open sandwiches with the following fillings:

- Ham, swiss cheese, semi dried tomato, seeded mustard
- Roasted turkey breast, avocado, rocket, cranberry
- Egg, lettuce & mayonnaise
- Eggplant, capsicum, mushroom, feta, tomato relish
- Roasted beef, tomato, cheese, spiced onion jam

Whole fruit
Juices, percolated coffee & tea

Make your own sandwich bar \$28 (minimum 15 guests)

Assorted breads, rolls & wraps
Smoked & cured meats, cheese
Sliced tomato
Selection of lettuce
Beetroot
Egg salad
Tuna salad
Condiments & butter
Chick Pea & pumpkin salad
Greek salad
Whole fruit
Juices, percolated coffee & tea

Something Extra Special

Enhance your lunch break with a platter of one of the following;

\$65 per platter (allow 8 guests per platter)

2 items per platter maximum

- Gourmet sausage rolls
- Mini homemade pies
- Assorted individual quiches
- Vegetable samosas & spring rolls, nam prik dipping sauce
- Tempura fish goujons, tartare sauce
- Hand rolled gourmet pizza selections

\$75 per platter (allow 8 guests per platter)

2 items per platter maximum

- Australian cheese platter, fruit compote, water crackers
- Antipasto – smoked & cured meats, marinated vegetables, evoo & balsamic, Turkish bread
- Salt & pepper squid, lemon aioli
- Chilled whole prawns, seafood sauce
- Crispy pork belly, Fremantle scallops, apple relish

BBQ by the Bay \$55 (minimum 25 guests)

Assorted bread rolls
Garden salad
Potato salad
WA sirloin steak, caramelized onion
Selection of gourmet sausages
BBQ barramundi, salsa verde
Condiments & sauces
Fresh seasonal fruit platter, passionfruit coulis
Juices, percolated coffee & tea



Buffet One
(minimum 35 guests)

\$75

Cold selection
Assorted bread rolls
Garden salad
Chilled prawn & avocado salad
Potato salad

Hot selection
WA sirloin steak, caramelised onion
Selection of gourmet sausages
Chicken satay skewers
Vegetable skewers
Barramundi fillets, lemon pepper sauce
Potato skins, bacon, sour cream
Assorted condiments

Dessert selection
Fresh seasonal fruit platter
Blue cow cheese platter, dried fruit, water crackers
Juices, percolated coffee & tea

Seafood BBQ Buffet
(minimum 50 guests)

\$105

Cold Selection
Assorted bread rolls
Beetroot, rocket & goats cheese salad
Spiced pumpkin, chick pea & coriander salad
Garden salad
Coffin Bay oysters
Smoked salmon, capers, lemon

Hot Selection
Whole baked reef fish, lemon
BBQ Exmouth tiger prawns,
chilli lime glaze
WA sirloin steak
Selection of gourmet sausages
Marinated BBQ squid
Baked potatoes, sour cream & chives
Assorted condiments

Dessert Selection
Seasonal fruit skewers
Chocolate tart
Seasonal fruit pavlova, fresh cream
Blue cow cheese platter, dried fruits, water
crackers
Percolated coffee & Tea

Buffet Two
(minimum 50 guests)

\$95

Cold Selection
Assorted Bread rolls
Potato salad
Greek salad
Prawn & avocado garden salad
Antipasto selection, smoked & cured meats, cheeses,
marinated vegetables

Hot selection
Baked salmon fillets, artichokes & fennel, lemon butter
cream
Prosciutto wrapped chicken breast, garlic cream
Roasted whole peppered beef fillet, shiraz jus
Baked penne, mushrooms, peas, cream sauce, parmesan
Steamed garden vegetables, chive butter
Potato gratin
Spiced sweet potato & pumpkin, coriander yoghurt

Dessert selection
Individual pavlova's, mango
Blueberry & ricotta tart
Blue cow cheese platter, dried fruit, water crackers
Sliced fruit platter, passionfruit coulis
Percolated coffee & tea

Something Extra Special

Tantalise the tastebuds by adding something extra to your buffets, choose from the items below or create one of your own.

- Chilled whole prawns \$10 per person
- Fresh WA Rock Lobster (market price)
- Oyster shucker (prices on application)



Cocktail parties

Let your hair down and host your next sundowner or cocktail party at Hotel Rottnest. Be it in our marquee overlooking the bay, the sophistication of paddy's bar or under the stars, no matter where you are, Hotel Rottnest is sure to amaze.

Platters are designed to share between 6 guests
(minimum 30 guests and \$25 per person)

Rottnest Party Platter \$65

Assorted satay skewers, satay sauce
Lamb kofta, tzatziki
Prawn skewers, Asian dipping sauce
Spinach & feta triangles

Asia on the Island \$55

Vegetarian Spring rolls, sweet chilli
Tempura Prawn, chilli soy sauce
Mini duck dim sim, plum sauce
Curry Puffs

Hand Rolled Pizzas \$24

Margarita – truss cherry tomatoes, oregano, mozzarella, basil

Mediterranean – roasted peppers, kalamata olives, goats curd, herb oil

Quokka grazing platter \$75

Selection of cured & smoked meats
Grilled chorizo, aioli, lemon
Garlic & chilli marinated olives
Marinated feta
Hommus
Marinated octopus
Fresh baguette

The Fisherman's Catch \$90

Freshly shucked oysters, lemon
Salt & pepper squid, wasabi aioli
Fish goujons, chips, tartare
Garlic prawn twisters
Smoked salmon, capers, lemon
Toasted baguette

Seafood – Prawn, prosciutto, rocket pesto

Puttanesca – anchovies, cacciatore, capers, torn basil



Stand Up Stations

Looking for something a little more substantial, then why not add one of our stand up stations to your sundowner or cocktail party. Choose from the list below or let our events team cater a menu to suit your theme.

Prices are per person, minimum 50 guests

Seafood Surprise \$105

Canapes to start:

WA marron bisque shooters
Smoked salmon mousse, lavosh
Grilled scallops, chorizo, lime aioli
Fish & chip cones

Stations:

Oyster shucker (subject to availability)
Whole chilled prawns, fresh chilled local crab, mussels
Seafood paella cooked live & traditional

Asian Delight \$80

Canapés to start:

Hand rolled sushi, soy, wasabi
Japanese tempura prawns, mirin dipping sauce
Green tea smoked duck breast, apricot relish

Stations:

Wok cooking station; pad thai, fried rice
Satay station; chicken, beef & prawn satay skewers with a selection of satay sauces

Aussie Spit Roast \$55

Canapes to start:

Tiger prawn skewers, sweet chilli dipping sauce
Gourmet mini pies, tomato sauce
Hand sausage rolls, tomato sauce

Stations:

Pig or lamb on the spit, gravy
Baked potatoes, sour cream
Damper, chive butter
Chef' selection of 3 salads
Seasonal fresh fruit pavlova
Lamingtons



Beverage packages

(Minimum 35 guests)

Prices are per person

Margaret River Package

Little creatures pale ale, Hahn superdry, Hahn super dry 3.5, Sandalford Margaret River white & red wines, Yarra Burn sparkling brut, juices, soft drink & water

2 hours	\$40
3 hours	\$45
4 hours	\$50
5 hours	\$55

Margaret River Reserve Package

Corona, Heineken, Hahn super dry 3.5, orchard apple crush cider, Sandalford Margaret River Reserve white & red wines, Yarra Burn sparkling brut, juices, soft drinks & water

2 hours	\$50
3 hours	\$55
4 hours	\$60
5 hours	\$65

Something Extra Special

Let our events team create the perfect setting by adding some of the below options, or use your imagination by creating some of your own.

Island cocktails on arrival

Spirits on consumption (not available with the 5 hour package)

\$15 per cocktail

prices on application



Terms and conditions

1. BOOKINGS

- 1.1. Venue space will only be held for a period of 10 days for enquiries 30 days prior to the event. For enquiries inside 30 days of the event, venue space will be held for 5 days or up until 72 hours prior to the event-whichever comes first.
- 1.2. Booking is not confirmed until a minimum deposit of \$500 is received along with the a signed copy of the confirmation letter. Should the booking total be lower than the \$500, the deposit will be the total amount of the booking and is requested to be paid in full prior to the event.

2. FINAL ATTENDANCE AND PAYMENT

- 2.1. Final payment representing the total amount less the deposit is due 5 working days prior to the event unless alternative arrangements have been made with the hotel in way of credit facilities at which time a purchase order is required to be supplied.
- 2.2. Should the client wish to pay by cheque, the client also agrees to pay the full amount 10 working days prior to the event. In the event where the function is less than 10 working days away, the client agrees to supply a credit card as a guarantee.
- 2.3. Direct debits should be arranged to meet payment due dates and be made payable to:
Hotel Rottnest
Bank: NAB
BSB: 086 066 Acc: 857 089 737
- 2.4. Final catering requirements and conference numbers are required 5 working days prior to the event. Charges will be based on these, or on final head count, whichever is greater, but not less than advised 5 days prior. Should your numbers decrease or increase, please inform us as soon as possible.
- 2.5. If numbers should reduce significantly within 5 days of the event, resulting in a smaller or alternate venue, the original quoted price will still apply.
- 2.6. A 3% surcharge is applicable to all transactions made via American express and diners club. A 1.5% surcharge will be applicable to all other credit card transactions made.

3. PUBLIC HOLIDAYS

- 3.1. A 20% surcharge on the total account is applicable for public holidays.
- 3.2. A labour surcharge is applicable for functions extending into a public holiday

4. CANCELLATIONS AND CHARGES

We would be disappointed if your event was to be cancelled, however, we realise circumstances occasionally make this necessary. If your event is cancelled, the following conditions will apply;

- 4.1. Notice of 5 working days or less
100% of the total quoted price
- 4.2. Notice within 5-30 working days prior
50% of the total quoted price
- 4.3. Notice of 30-60 working days prior
Forfeit the deposit paid



- 4.4. Hotel Rottnest is not responsible for any cancellation made due to any reason beyond its control, including ferry cancellations due to bad weather. Should this happen to your event, every effort will be made to accommodate your event the proceeding days should the space be available. In the case that the space is not available and no other arrangements can be made, no refunds will be given.
- 4.5. All cancellations must be advised in writing
- 4.6. We understand that you may need to change the date of your event. We will attempt to fit in with any changes of date where space is available. Your deposit will be rolled over for the new dates if the request is made more than 30 days before the original dates booking
- 4.7. If the request for the new date is within 30 days of the original date booked and the venue cannot be resold, the organiser will forfeit the deposit paid.

5. PRICING

- 5.1. Whilst every endeavour will be made to maintain prices as printed, all prices are subject to alteration to allow for product availability and market cost variations.
- 5.2. Goods and services tax is included in our pricing
- 5.3. Prices are subject to a 5-10% increase per annum, excluding government or supplier introduced taxes/levies/surcharges

6. FOOD AND BEVERAGES

As Hotel Rottnest is fully licensed, function organisers or guests are not permitted to supply their own food or beverages excluding the following:

- 6.1. gifts for clients or guests, not to be consumed on premises
- 6.2. birthday or celebration cake supplied by guest is excluded

7. ACCOMMODATION

- 7.1. Accommodation rooms will only be held for a period of 5 working days from date of enquiry.
- 7.2. Booking is not confirmed until a minimum deposit amount of \$1000 or \$100 per room whichever is greater.
- 7.3. Hotel Rottnest requires confirmation of final room nights with rooming list no more than four (4) weeks prior to event. Charges will be made based on this.
- 7.4. Hotel Rottnest will be unable to guarantee room nights in the event that the final rooming list is not supplied four (4) weeks prior to the event.

8. FUNCTION HOURS

Functions may begin and end at an agreed time, however;

- 8.1. Music and entertainment must cease at 11pm
- 8.2. Alcohol will cease being served at 12 midnight Monday to Saturday and 10pm on Sunday unless prior arrangements have been made. Fees and surcharges do apply for extended trading on liquor licensing.

9. MUSIC LEVELS

- 9.1. All DJ's and bands booked to perform at Hotel Rottnest must abide by the Environmental Protection (noise) Regulation of 1996.
- 9.2. If the noise from your event disrupts other clientele or accommodation guest, Hotel Rottnest reserves the right to reduce the volume.
- 9.3. Management advise clients to book DJ's and bands who will comply with these regulations



9.4. Music must cease by 11pm.

10. DECORATIONS AND DISPLAYS

10.1 No item or display material is to be nailed, screwed, stapled or adhered to any surface in the function rooms

11. INSURANCE AND DAMAGE

- 11.1 The patron is financially responsible and agrees to indemnify Hotel Rottnest for all damage sustained to the hotel and its grounds during an event as an action of invitees and or guests of the organiser. This also applies to any damage cause as an action of invitees and or guests of the organiser of the event staying overnight in the hotel.
- 11.2 Although accidents often happen, damage to our functions can easily be prevented by good communication between event organisers and our team when arranging posters and displays. If necessary repair and replacement charges may be passed on.
- 11.3 We are unable to accept any responsibility for damage or loss of property left in the hotel prior, during or post event. We recommend patrons arrange their own insurance.
- 11.4 For all events, all plans must be approved by Hotel Rottnest Events Department in all matters of deliveries, set up and breakdowns.
- 11.5 External suppliers booked by the customer are liable for their own equipment, must have suitable insurance and provide hotel Rottnest with a copy of their insurance certificate of currency.

12. OTHER FUNCTIONS

12.1 The hotel reserves the right to book other functions in the same function room up to two hours before the scheduled function commencement time and two hours after the scheduled functions finishing time. Additionally the hotel reserves the right to book other functions in adjoining spaces at any time.

13. DUTY OF CARE

- 13.1 Under the liquor licensing laws of Western Australia we have a duty of care to all our clients and reserve the right of our duty manager or suitably qualified employee to refuse service of alcohol to persons or the entire function he/she deems are intoxicated and may do harm to themselves or other patrons or property.
- 13.2 Persons under the age of 18 years old are not permitted to consume alcohol on the premises.